



# INVITATION TO TENDER

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**TITLE:** Green Service Contract for Denistone Sports Club

Opening Date: Thursday 3<sup>rd</sup> October 2024

Closing Time: 5.00pm Friday 18<sup>th</sup> October 2024

Return Address: PO Box 2345 Carlingfords Court NSW 2118

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Email: [sjohns@cbsrc.com.au](mailto:sjohns@cbsrc.com.au)

# 1. INTRODUCTION

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The Carlingford Sports Group is having an open tender for the exclusive right to service and maintain the clubs bowling greens which are at 59 Chatham Road West Ryde.

Tenders must comply with the conditions set out on Page 5, or risk being disqualified from the tendering process.

The tender lodged will be assessed by the General Manager and the board of directors of the Carlingford Bowling Sports & Recreation Club and a minimum of three (3) will be recommended to the Board of Directors for review and final approval.

Please note that a tender can be for an individual club or a combined tender for both clubs, and all of the above.

## 2. GREEN PROFILE

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### **Denistone Sports Club**

Located in the heart of Sydney's Northwest Denistone Sports Club is situated at Chatham Road West Ryde, overlooking Darvall Park set in a quiet Sunburn Street close to West Ryde shopping centre

The Club is surrounded by 3 bowling greens

Public transport run frequently from West Ryde Station the Club on Pennant Hills Road. West Ryde Railway Station is approximately 10 minutes' walk south east of the Club with trains running approximately every twenty minutes through to Central.

### 3. OBJECTIVES and SCOPE of WORKS

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The Carlingford Sports Group is looking to form a strategic working alliance with a highly regarded service provider to ensure its greens operations and grounds at all times, both operationally and legally compliant across the premises. Listed below are the club needs:

**The contractor shall carry out the works according to the following SPECIFICATIONS:**

- Yearly programmed renovation of two (2) Grass greens including coring, shaving, deep drilling, fertilising and top dressing; & one (1) bare foot bowling green
- Programmed daily maintenance and preparation of championship bowling greens and surrounding areas including intermediate grass verges and trees and shrubs;
- Two greens are at championship standard and must be maintained at the standard though out the contract.
- Regular daily maintenance of car park, including placement of debris in designated position to be allocated by Carlingford Sports Group management;
- Daily cleaning of paved areas surrounding greens including rubbish removal, hosing of hard surfaces.
- Regular maintenance of garden beds, rockeries, entrance and fence lines of Denistone Sports Club.
- Supply all chemicals, fertilisers, sand and soil and necessary costs for renovation machinery excluding laser level and skip bin hire;
- The contractor shall supply all necessary labour to maintain greens and surrounds.
- The contractor shall use and carry out minor repairs and adjustments to the owner's machinery and plant. This includes sharpening and renewal of mower cylinder and soleplate kits and renewal of worn belts, nuts, bolts, blades and spark plugs;
- Cleaning of seats and ashtrays prior to each days play.
- A month greens report is required for the board of directors, Bowls Committee and the members of Carlingford Sports Group
- Each year a soil test and results shown to the board of directors.
- The Contractor shall have current and keep current workers compensation and public risk insurance policies for the value of not less than Twenty million dollars (\$20,000,000.00). in relation to work as hereinbefore mentioned;
- The contractor is responsible for maintaining safe equipment, safe systems of work and compliance with all relevant health and safety laws;
- The Contractor shall have an ABN and be registered for GST;
- The Contractor's employees and subcontractors must abide by the Club Employee's handbook when on the premises. Subcontractors of the contractor shall have the same obligations as the contractor;
- The Club is responsible for the replacement of plinth boards, ditch wall rubber, and bowls rests,
- The Club is also responsible for the complete replacement of any machinery, unless damaged by the contractor or negligence of the contractor;
- The Carlingford Sports Group is responsible for the cost of any unexpected *act of god* type damage to the greens, e.g hail damage, tree falling damage, earth movement etc;
- The Carlingford Sports Group is responsible for the cost of truck pick and tipping fees and other waste.

Other services offered outside of the above the tender requirements are at the discretion of individual tendering parties.

The length of the contract offered will be as follows:

**Denistone Sports 59 Chatham Road Denistone NSW property:**

**ASAP – 13<sup>th</sup> June 2026**

#### 4. TENDER CONDITIONS

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The tender Response shall include but be not limited to:

- a) A covering letter/documentation outlining company profile
- b) Documentation appreciating the scope of works and outlining the ability to fulfill said works
- c) A resume of assignments previously undertaken which are relevant to the tender (including details and contact details of three existing contracts)
- d) Qualifications, experience and proposed role of any key personnel to be employed regularly on provision of services
- e) Other relevant details as decided by the tendering party
- f) All tender submissions must be received by the lodgement date and time (page 1.) in order to be considered.
- g) Tenders will be accepted via post and or email at the addresses shown (page 1.)

#### 5. TENDER EVALUATION

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Tender responses will be evaluated in accordance with the following criteria:

- ▶ Demonstrated ability to meet all tendering criteria
- ▶ Total estimated cost
- ▶ Recent performance and company history
- ▶ Presentation
- ▶ Demonstrated knowledge of industry compliance and adherence to such
- ▶ Peripheral offerings.