

# CIRCULAR

**No:** 26/2021  
**Date:** 23 December 2021  
**To:** Club/District/Zone Administrators  
**Re:** Bowslink System Release (*Club/District/Zone Administrators Only*)



The Bowslink membership system is now at a stage where Bowls NSW Ltd can release it to Club/District/Zone administrators and let them familiarise themselves with the system, prior to a full release in early January 2022.

During this time we **strongly encourage** you to visit our dedicated Bowslink Administration page to watch the training tutorials and read the training manuals available on the page. The materials will guide administrators through everything you need to know about Bowslink. You can find this information by clicking the link below:

<https://bowlsnsw.com.au/member-resources/bowls-link-training/>

If your Club/District/Zone has yet to complete the Bowslink Club Administrator Request form, they can fill out the form through this link (note processing times may be impacted due to office closures):

[https://bowlsnsw.com.au/wp-content/uploads/2021/11/bowslink\\_administration\\_request\\_form.pdf](https://bowlsnsw.com.au/wp-content/uploads/2021/11/bowslink_administration_request_form.pdf)

It is recommended that personal email addresses are used to log into the system rather than a generic club-based email.

If you have club members wishing to log into Bowslink, direct them to the Bowslink Administration page and locate the 'Individual Member Profiles' section.

More training manuals and video tutorials will be published in 2022 to assist members. Furthermore, Bowslink training sessions will be organised for individuals and administrators alike to attend.

If you have any questions related to Bowslink, please contact the office to speak to any of the membership staff or email your query to [bowslink@bowlsnsw.com.au](mailto:bowslink@bowlsnsw.com.au). Note that the office will be closed from 1pm on 23rd December and reopen on 6th January 2022.

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